

**CLARK COUNTY DEPARTMENT OF AVIATION
AIRLINE & TENANT ACTIVITIES PERMIT**

The primary purpose of Clark County’s airports is to facilitate air travel. It is the mission of the Department of Aviation to provide a safe and healthy work environment, and to ensure the safety and health of our customers. It is the declared intent of Clark County not to allow its airports to become a public forum for dissemination, debate or discussion of political, social or religious issues as far as permitted by law. Likewise, any signs erected, installed, operated or attached to the airports will require the prior written approval of the Director of Aviation or designee.

Recognizing that the airport’s Operating Directives provide oversight of tenants’ approved activities on property, on occasion airport tenants can obtain permission from the Director of Aviation or designee to host special events or actions that fall outside the normal scope of business operations. These include but are not limited to parties, gatherings, customer events and media gatherings, as well as the placement of special decorations or signage.

Permission for these non-operational activities requires the completion and submission of this form to the Department of Aviation’s Public Affairs & Marketing division at specialevents@mccarran.com. **Please submit this application at least five business days prior to any planned activities.** The Department will promptly respond once an application is reviewed.

Applicant Name: _____

Organization: _____

Phone: _____ Email: _____

Detailed explanation of requested activity. Include the expected number of participants as applicable.

(Attach a second sheet if necessary.)

Requested activity dates/times

Start Date: _____ Ending Date: _____
a.m. a.m.
Beginning Time: _____ p.m. Ending Time: _____ p.m.

Desired location(s): _____

Within leased space(s), or in airport common areas? _____

Public-facing event, or back of the house? _____

Will details of the event/activity be shared by organization’s social media? _____

Will organizing party solicit media coverage of event/activity? _____

Can Department of Aviation release details of event/activity through social media? _____