

UCP MEMBER ORGANIZATIONS

- Carson Area Metropolitan Planning Organization
- Clark County Department of Aviation, McCarran International Airport
- Nevada Department of Transportation
- Regional Transportation Commission of Southern Nevada
- Regional Transportation Commission of Washoe County
- Reno-Tahoe Airport Authority

AGENDA

**Nevada Unified Certification Program (NUCP)
Disadvantaged Business Enterprise (DBE)
Certification Review Meeting
Tuesday, June 24, 2014
10:00 a.m.**

Physical Location:

Regional Transportation Commission of Washoe County
Conference Room 127
600 S. Grand Central Parkway
Las Vegas, NV 89106

Meeting also Available via Conference Call:

Phone Number: (567) 314-6002
Passcode: 34897

This is a public meeting. This Agenda has been posted in the following locations in conformance with the Nevada Open Meeting Law:

4th Street Station – 200 E. 4th Street, Reno, NV
Carson City Clerk's Office – 885 E. Musser Street, Carson City, NV
Carson City Community Center, Sierra Room – 851 E. William Street, Carson City, NV
Carson City Hall – 201 N. Carson Street, Carson City NV
Carson City Library – 900 N. Roop Street, Carson City, NV
Centennial Plaza – 1421 Victorian Avenue, Sparks, NV
City of Henderson, Office of the City Clerk, 240 Water Street, Henderson NV
Clark County Central Services – 309 S. 3rd Street, Las Vegas, NV
Clark County Government Center – 500 S. Grand Central Parkway, Las Vegas, NV
Clark County Regional Justice Center – 200 Lewis Avenue, Las Vegas, NV
Douglas County Executive Offices – 1594 Esmeralda Avenue, Minden, NV
Elko County Administrative Offices – 571 Idaho Street, Elko, NV
Grant Sawyer State Office Building – 555 East Washington Ave., Las Vegas, NV
Incline Village General Improvement District – 893 Southwood Boulevard, Incline Village, NV
Lyons County Manager's Office – 27 S. Main Street, Yerington, NV
McCarran International Airport – 5757 Wayne Newton Blvd., Las Vegas, NV
NDOT Carson City – 1263 S. Stewart Street, Carson City, NV
NDOT Las Vegas – 123 E. Washington, Las Vegas, NV
NDOT Sparks – 310 Galetti Way, Sparks, NV
Nevada Governor's Office/State Capitol Building – 101 N. Carson Street, Carson City, NV
RTC Southern Nevada – 600 S. Grand Central Parkway, Las Vegas, NV
RTC Washoe County – 2050 Villanova Drive, Reno, NV
Reno City Hall – 1 E. First Street, Reno, NV
Reno-Tahoe Airport Authority Administrative Offices – 2001 E. Plumb Lane, Reno, NV
Sparks City Hall – 541 Prater Way, Sparks, NV
Washoe County Administrative Offices – 1001 E. 9th Street, Reno, NV

The agenda is also available at:

www.carsonareampo.com

www.mccarran.com

www.nevadadot.com

www.renoairport.com

www.rtcnv.com

www.rtcwashoe.com

REQUESTS FOR ASSISTANCE: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Requests for auxiliary aids or services to assist individuals with disabilities or limited English proficiency should be made with as much advance notice as possible to Debbie Munoz at (773) 335-1844.

Items on the Agenda may be taken out of order. The NUCP may combine Agenda items, remove an item from the Agenda, or delay discussion relating to an item on the Agenda at any time.

Public comment may be limited to three (3) minutes per speaker and may be reasonably reduced to accommodate an unusually large number of persons desiring to speak. Period devoted for the general public to provide comments are limited to matters relevant to the UCP's jurisdiction.

No vote may be taken on a matter not listed on the posted agenda.

Supporting Material: The designated contact to obtain authorized supporting material is the Secretary of the NUCP, Amy Shaw who can be reached at (702) 261-5123 or via e-mail amys@mccarran.com. Supporting material is also available at the scheduled meeting.

- I. **ACTIVATE CONFERENCE CALL RECORDER**
- II. **Call to Order – Roll Call**
- III. **Housekeeping Issues**
- IV. **Approval of Minutes of the May 27, 2014 meeting (For Possible Action)**
- V. **Approval of Agenda (For Possible Action)**
- VI. **Public Comment (Opening Period)** Public comment may be limited to three (3) minutes per speaker.
- VII. **New Business**
 - a. **McCarran International Airport Certification Review:**
 - i. Don Alejandro's Texan, Inc. (ACDBE) – Las Vegas, NV (For Possible Action)
 - ii. Industrial Control Systems, LLC (DBE) – Las Vegas, NV (For Possible Action)
 - iii. My Next Career Path, LLC (DBE) – Aurora, Colorado (For Possible Action)
 - b. **Nevada Department of Transportation Certification Review:**
 - i. All Computer Needs Corp. (DBE) – Las Vegas, NV (For Possible Action)

- ii. Mori Consulting, LLC (DBE) – Las Vegas, NV (For Possible Action)
- iii. Norvic Demolition, Inc. (DBE) – Las Vegas, NV (For Possible Action)

VIII. Other Issues/Discussions

- a. Sanroc, Inc. – Appeal (Attachment 1)
- b. B2G Now Website Posting of DBE/ACDBE Firms
- c. SBE Application
- d. Interstate Certification (Attachment 2)
- e. ACDBE/DBE Summary Report Modifications
- f. Other

IX. Public Comment (Concluding Period) Public comment may be limited to three (3) minutes per speaker.

X. Next Meeting: July 29, 2014 – 10:00 a.m. – Location - TBD

XI. Adjournment



BRIAN SANDOVAL
Governor

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION

1263 S. Stewart Street
Carson City, Nevada 89712

RUDY MALFABON, P.E., *Director*

In Reply Refer to:

16 June 14

Mr. Samuel Brooks
External Civil Rights Programs Division/DOCR
US Dept of Transportation
1200 New Jersey Ave SE Room W78-338
Washington, WD 20590

Dear Mr. Brooks,

This responds to your letter dated May 29, 2014, Reference # 14-0098. We advised the appellant of applicable certification standards and appellant did not file an appeal with our office.

We believe our original denial letter supports the denial and do not offer additional arguments with the file. We note for the record that appellant has made changes post denial, for example, changed Keith Feggert's status as an officer. Our denial letter correctly stated his officer status at the time of denial but it has apparently changed since that time. He continues, however, to be the qualified employee on the contractor's license, without whom the company could not operate.

As required, we have included a well organized, indexed, and paginated administrative record. Please do not hesitate to let us know if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Yvonne Schuman".

Yvonne Schuman, NDOT Civil Rights Officer

CC: Rudy Malfabon, P.E., Director, NDOT

Debbie Munoz, Nevada UCP Chair

Kevin Resler, FHWA

Sample Letter – Interstate Certification

For Discussion Purposes Only

The (AGENCY NAME) has identified that (FIRM NAME) is an out of state firm that was certified in its home state of (HOME STATE) by the (HOME STATE AGENCY). In accordance with 49 CFR part 26.85, Interstate Certification, out-of-state firms are required to submit the information identified below. We are therefore returning your application package. Please review the required information listed below and resubmit a complete package.

1) A complete copy of the application form, all supporting documents, and any other information you have submitted to your home state or any other state related to your firm's certification. This includes Affidavits of No Change (*see* §26.83(j)) and any notices of changes (*see* §26.83(i)) that you have submitted to your home state, as well as any correspondence you have had with your home state's UCP or any other recipient concerning your application or status as a DBE/ACDBE firm.

2) Copies of any notices or correspondence from states, other than your home state, relating to your status as an applicant or certified DBE in those states. For example, if you have been denied certification or decertified in any state, or subject to a decertification action, you must inform the Authority of this fact and provide all documentation concerning this action to the Authority.

3) If you have filed a certification appeal with DOT (*see* §26.89), you must inform the Authority of the fact and provide your letter of appeal and DOT's response.

4) You must submit an affidavit sworn to by the firm's owners before a person who is authorized by State law to administer oaths or an unsworn declaration executed under penalty of perjury of the laws of the United States.

(i) This affidavit must affirm that you have submitted all the information required by 49 CFR 26.85(c) and the information is complete and, in the case of the information required by §26.85(c) (1), is an identical copy of the information submitted to the home state.

(ii) If the on-site report from your home state supporting your certification in that state is more than three years old, as of the date of your application to the Authority, your affidavit must also affirm that the facts in the on-site report remain true and correct.

Please note that in accordance with 49 CFR part 26, section 26.85(d)(2)(v), failure to provide the information listed above may result in a finding that the firm's certification does not apply in the STATE IN WHICH FIRM IS SEEKING CERTIFICATION). If any of the information requested above is not applicable, please so state and provide an explanation.